



BOB RILEY  
GOVERNOR

STATE OF ALABAMA  
**DEPARTMENT OF MENTAL HEALTH**  
**GREIL MEMORIAL PSYCHIATRIC HOSPITAL**  
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JOHN M. HOUSTON  
COMMISSIONER

ALLEN L. STEWART, LPC  
FACILITY DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION  
EQUAL OPPORTUNITY EMPLOYER**

<b><u>JOB TITLE:</u></b>	<b>Mental Health Social Worker II</b> (Two Openings)	<b><u>NUMBER:</u></b>	<b>10-11</b>
<b><u>JOB CODE:</u></b>	<b>W2000</b>	<b><u>DATE:</u></b>	<b>07/16/10</b>
<b><u>SALARY RANGE:</u></b>	<b>70 (\$33,086.40 - \$50,119.20)</b>	<b><u>PCQ#s:</u></b>	<b>8809313 8820276</b>
<b><u>JOB LOCATION:</u></b>	<b>Greil Memorial Psychiatric Hospital 2140 Upper Wetumpka Road Montgomery, Alabama 36107</b>		

**QUALIFICATIONS:** Master's degree in Social Work from a college or university approved by the Alabama Board of Social Work.

**NECESSARY SPECIAL REQUIREMENTS:** Possession of or eligibility for licensure as a graduate social worker (MSW) as issued by the Alabama Board of Social Work Examiners. **Valid licensure must be obtained within one year of employment and maintained.**

**KIND OF WORK:** Works on psychiatric units as assigned within the hospital. Responsibilities include participating as a member of an interdisciplinary treatment team, obtaining social work history information, assisting in the development and implementation of the treatment plan; conducting individual and group therapy, and participating in the overall treatment program for patients. Conducts research for community resources and makes individual discharge and placement plans. Additional duties include referring patients and families to community agencies, if such services are needed; assists in coordinating the release planning and in determining appropriate community placement for certain patients and other related duties. Performs assigned work under the supervision of the Director of Social Work through observations, conferences, and reports.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:** Knowledge of social work principles and practices. Ability to comprehend documents and conduct psychosocial assessments. Knowledge of clinical interventions, co-occurring disorders of mental disorders/chemical dependency, psychiatric medications, crisis interventions, and physical disabilities. Ability to be tactful and assertive in professional relationships. Ability to establish and maintain effective working relationships with patients, families, staff, the treatment team, and other agencies. Ability to follow detailed instructions. Knowledge of community referral agencies and services. Ability to communicate verbally and in writing.

**METHOD OF SELECTION:** Applicants will be rated on the basis of an evaluation of their training, experience and education and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification.

**HOW TO APPLY:** Use an official application for Professional Employment (Exempt Application), which may be obtained from this office, other Department of Mental Health and Retardation facility Personnel Offices, or at <http://www.mh.alabama.gov/>. **Only work experience detailed on the application form will be considered.** Additional sheets, if needed, should be in the same format as the application.

**RESUMES WILL NOT BE ACCEPTED IN LIEU OF AN OFFICIAL APPLICATION.**

Applications should be returned to the Human Resources Department, Greil Memorial Psychiatric Hospital, 2140 Upper Wetumpka Road, Montgomery, Alabama 36107, by **UNTIL FILLED** to be considered for this position.

**COPIES OF LICENSES/CERTIFICATIONS SHOULD BE FORWARDED WITH YOUR APPLICATION OR FURNISHED DURING THE INTERVIEW. AN OFFICIAL COPY OF YOUR ACADEMIC TRANSCRIPTS MUST BE FORWARDED BY THE COLLEGE OR UNIVERSITY TO THE HUMAN RESOURCES OFFICE AT THE ABOVE ADDRESS.**

***APPLICANTS BEING GIVEN SERIOUS CONSIDERATION FOR EMPLOYMENT WILL BE SUBJECT TO A BACKGROUND CHECK. DRUG TESTING WILL BE REQUIRED BEFORE AN OFFER OF EMPLOYMENT IS CONFIRMED.***

***JOINT COMMISSION ACCREDITED***